SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT.NAGRIK KALYAN COLLEGE NANDINI NAGAR AHIWARA DURG

GOVT. NAGRIK KALYAN MAHAVIDHYALAYA NANDINI NAGAR (AHIWARA)
DISTT.DURG (C.G.) 490036
490036
gnkmahiwara.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- Govt. Nagrik Kalyan Mahavidyalya Nandini Nagar(Ahiwara) was established as Nagrik Kalyan Mahavidyalya Nandini Nagar on 1 August 1985 situated in SC populated rural area
- The College was run in the T.A.building of Bhilal steel plant in Nandini mines
- The college was run by the trust "Nagrik Kalyan Mahavidyalya Nyas" The DGM of Nandini mines is ex-officio chairman of the trust.
- The institution is affiliated to Pt. Ravi Shankar Shukla University Raipur
- The college got UGC recognition under 2(f) and 12 (B) in the Year 2000
- The college is under graduate co-education and has one post-graduation class M.Com running from the session 2018-19 students belonging categories SC/ST/OBC with majority of girls students comes under BPL income group.
- The college has got a sallary grant from state government Chhattisgarh in December 2005.
- The college was taken over by the State government Chhattisgarh on 30th Sep. 2013
- The college Shifted on new building provided by C.G government on 15th sep 2021. The college has own 9.177 acres land with 4088 sqm built up area.
- At present the college is affiliated from Hemchand yadav University Dung and running following courses

Bachelor of Science in mathematics, physics, Chemistry, Botany, zoology.

Bachelor of Commerce.

Bachelor of Arts with sociology, economics, political science, Hindi literature, English literature and history

Master of Commerce.

- The college has 14 posts sectioned for teaching staff including principal and 16 for non-teaching staff.
- All the teaching and non-teaching staff are regular except 02 cleaning staff.
- All the teaching staff have completed their orientation and refresher courses.
- Two faculty members are registered guide in Hemchand yadav university durg .
- The college has got UGC development fund in 9th, 10th and 11th plane for books, equipments and Network resources.
- The college has an IQAC to monitor and enhance development of college.

- The college conducted a number of various extension activities under the banner of NSS and one student of BSc part -1 participate state level NSS programme.
- Some students of the college participate in inter college competition like kabbadi and athletics.
- We have a library with over 5031 books and well equipped labs in physics, chemistry, botany ,zoology .
- The annual examination results is good .
- All the teaching and non-teaching staff run different activities of the college with coordination.
- The institution has various committees to decentralize work , work efficiently.
- The institution has its own vision and mission .

Vision

To empower the students especially belonging to the

underprivileged section of society through education"

Mission

To translate the Vision in to reality the insititution is committed to -

** * Expose the students (Especially the under privileged once) to variety of activiies ,academic & extra academic aiming at their overall development.**

** * Inculcate humanistic & social values in the students to motivate them forwards community services .**

** * Sensitize the students on issues relating to ecology environment , human rights & gender equality.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Govt. Nagrik KalyanCollege Nandini Nagar (Ahiwara) is the oldest and most reputed institution of Nagar Panchayat Ahiwara.
2. It has more number of girls students than boys from rural areas studying in the college. It is situated in prime location of the Nagar Panchayat Ahiwara and easily accessible to the rural students of the area.
3. It has good transport facilities and is well connected with nearby villages.
4. It has Well qualified, experienced and permanent staff.
5. CCTV installed in college campus.
6. One classroom with ICT enabled.
7. Green board is used in all classrooms.
8. Big playground for different sports.
9. Student and gender friendly campus.
10. Both Hindi and English are used as medium of interaction to encourage students. All teachers deliver their lectures in both Hindi and English language.
11. Majority of students are girls with ST/SC categories and get scholarship from the state government.

Institutional Weakness

1. Most courses are traditional.
2. Need for linkages and collaboration with industry and local NGO and research institution.
3. Due to lack of boundary wall plantation is not here.

Institutional Opportunity

1. Introduction of career-oriented courses, value added courses and certificate courses.
2. Provide quality education to the poor and talented students of rural area.
3. Upgradation of UG to PG departments.
4. Collaboration of college with Nandini Mines.
5. Upgradation of playground.

Institutional Challenge

1. High speed internet and wi-fi facility.
2. Digitalization of college Library.
3. Implementation of CBCS and NEP.
4. Provide entrepreneurship and placements.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Govt.Nagrik Kalyan College provide basic and useful education to the rural area students with the best environment. The college is affiliated to the Hemchand Yadav UniversityDurg.Collage follows the syllabus prescribed by the affiliating University. The college has implemented the curriculum in a very effective and precise manner by following the academic calendar as prescribed by the university. The college offered three year bachelor UG programme B.A., B.Com. and B.SC and one PG programme M.com. Annual examination system has been followed in undergraduate courses and semester exam followed in post graduation. The college prepares time table for the complete the syllabus. The college has given good teaching practice without any discrimination. College has formed IQAC that work for the improvement, enhancement, Sustainable and quality teaching. College has Staff Council that contain all the teachers of the different subject. one full time teacher is member of university board of studies. College also conducts the student union election/nomination according to the ordinance of the affiliating universe. NSS wing exists in the college. The activity of the NSS wing is the part of curriculum.College has comprises ICT System that also help to cover the syllabus. The college believes in healthy environment for students. The cross cutting issues related to Gender equality, Human values and professional ethics are applied, and followed by the college in the curriculum as decided by the University. For Gender sensitization the college has constituted sexual Harassment cell, anti ragging committee, and provide girls common room. The college collects the feedback form from the student.

Teaching-learning and Evaluation

The college follows the rules and guidelines of the department of Higher education,Government of Chhattisgarh and Hemchand Yadav University Durg. Admission is based on the merit basis. The information of the admission and number of seats in UG and PG courses is displayed on the college   Notice board as well as Website. Admission committees for the different streams are formed by the head of the institution. Admissions are provided to the students according to the guidelines of Chhattisgarh Government, university and UGC. The reservation policies of state Government for SC/ST/OBC students are completely followed in admission process. Admission committees also provide proper guidelines of courses to the students. The students are assessed continuously and classified as advanced and slow learners through Unit test and cross question at the time of teaching.Special classes are conducted to help slow learners and advanced learners are motivated and

inspired to achieve higher goals.The college firmly believes in studentcentric learning methods and starts it preparation well in advance before the beginning of the academic session. The college has adopted and started making use of ICT tools as a means of innovation in teaching. The college is benefited from the experience of their faculty members with an average experience of more than 20 years with. 4 Ph.D. degree and 2 research guide in Hemchand Yadav University. The internal-exam committee and Result Analysis committee monitor the exam schedule and previous year examination result. All POs, PSOs and COs are clearly communicated to all stake holders and uploaded on the college website.

Research, Innovations and Extension

Research and innovations are the back bone of any society. The college is committed to engage faculty members and students in research, innovation and extension activity. The research facility is primary stage in our College. 02 teachers are recognized as Research supervisors by the Hemchand Yadav university Durg. 04 Research scholars are pursuing their Ph. D. work. Teachers of college frequently engaging themselves in enhancing their knowledge by attending seminars, conferences workshops, orientation and refresher course. The faculty members during the last five years have succeeded in publishing of 07 research papers. A total of 11Text Books authored or co-authored by college teachers have been published in the last five years. At present neither major nor minor research project is running. Extension activities are organized by the College under the leadership of NSS unit. The NSS unit organized Blood donation, Health and Eye Check-up camp in the college campus on 09.09.2019. This programme is organized under the supervision of Dr. Manoj Langewar City Blood Bank Raipur and its team. Sandipani Nursing academy and Sai Polytechnic college also Participate in this camp. Environment protection, Tree plantations, Swachh Bharat , AIDS awareness,Voter Awareness (SVEEP) programmes are organized by the college. The college adopt the village 'DEWARJHAL' as GOD GRAM. The college being fulfilled social responsibility.

Infrastructure and Learning Resources

The infrastructure and learning Resources of the college have enhanced significantly in the last five years especially the infrastructure. This was made possible due to Higher Education of Chhattisgarh Government. The total area of the new college building is 9.177 acre and construction area is 4088 sq. meter in two floors. College has 30 rooms out of these 15 are completely used for Class 12 are for other purpose. like 4 labs (i) Chemistry (ii) Physics (iii) Botany (iv) Zoology, IQAC, Exam centre, Seminar hall, Principal office, Staff room, Girls common room with Sanitary vending machine, Library, One ICT enabled class room, Computer Lab with 05 Computers and printers. Rest is for other purpose. In our Library 5031 Text books and Reference Books are available. Also N-LIST subscription from INFLIBNET is available. College has internet service with speed of below 5 mbps. The class rooms are well equipped with LED lights, fans, green boards, table, benches for teaching and learning process. College has two tubewells for water source and two water coolers for drinking water . For security and safety CCTV cameras and fire extinguisher are available in the college campus. Our other supporting facilities are ramp for person with disability (PwD), playground for sports, gymnasium and rainwater harvesting.

Student Support and Progression

The College gives the necessary infrastructure and facility to improve the physical, mental, educational, cultural and economical value for the students .The students of college comes from rural area. The college supports all

students to apply for scholarships provided by the state Government. Scholarship of Government is benefitted by approx. sixty percent of enrolled students. The scholarships applied by Students are online post-metric SC/ST/OBC scholarship and BPL scholarship. All the scholarships are paid through Bank by DBT method. The college facilitated the Verical movement of its students from UG level to PG level and recorded a progression of 213 Students from UG to PG during last five years. The college also recorded a progression of 14 students from UG level to substantial gainful employment during the last five years. The college students participated in intercollege sports. Kumari Chitra won the silver medal in shot put and also won the bronze medal in discus throw. Student Union is constructed in the college according to Government of Chhattisgarh. The members of student Union are elected/nominated as per Government directions. College has established several mechanisms for student support and progression and these are Women cell, Grievance Redressal cell, Anti - Ragging committee, Student Union, Career guidance cell, Alumni association etc. Our NSS Unit working for community development and social involvement.

Governance, Leadership and Management

The vision, Mission, Goals and objectives of the institution reflect the nature of governance and decision-making bodies of the institution. The effective leadership is visible in various institutional practices such as decentralization and participative management. The college functions through the activities of the committees constituted by the principal. The functioning of institutional bodies is effective and efficient as visible from administrative setup, policies, appointment and service rule. The principle applies all the order, rules and guidelines received from Department of Higher Education, Chhattisgarh Government, Hemchand Yadav University Durg, UGC, MHRD and GOI. The head of the institution is responsible for functioning and growth of the college. The college provides the all type of facilities for Teaching and Non-teaching staff according to the guidelines. The college staff council and IQAC works for development and implement the decision of the college. The college implements e-governance partially in admission, administration, finance and accounts. All the salary and payments from college to the beneficiary are done through bank cheque, NEFT/ RTGS or ONLINE. The college adopts Performance Based Appraisal system (PABS) for teaching staff and Annual Confidential Report for teaching and non-teaching staff as per Higher education department of Chhattisgarh Government.

Institutional Values and Best Practices

The safety and security of the students, teaching and non-teaching staff, college provided the ID cards. CCTV cameras installed in the campus. Girls common room is available and they can report their grievances women cell and grievances redresses cell. The lighting requirements are met through LED lights. The College is committed to ensure environment sustainability and take steps of the proper management and disposal of waste on the campus. College implemented Rain water harvesting system to collect the roof top rain water. For paperless work college has already taken few initiatives like online admission form, display of notice on college website and sms on Whatsapp group. Every year plantation is done in the campus. as well as GOD GRAM 'DEWARJHAL'. College celebrates the National days, Swami Vivekananda Jayanti, Mahatma Gandhi Jayanti, Bhimrao Ambedkar Jayanti, sardar Vallabh bhai Patel Jayanti and Teacher's Day etc. we also give guidance to our students for carrier options available to them. The life science department and NSS unit organizes many awareness programme of health like AIDS, Anti worm, Blood Group checkup, world diabetes day and voter awareness day. Our two best practices are sms facilities and environment friendly campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.NAGRIK KALYAN COLLEGE NANDINI NAGAR AHIWARA DURG
Address	Govt. Nagrik Kalyan Mahavidhyalaya Nandini Nagar (Ahiwara) Distt.Durg (C.G.) 490036
City	Durg
State	Chhattisgarh
Pin	490036
Website	gnkmahiwara.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Smt. Alka Meshram	07821-257434	9752406931	07821-257435	gnkmnandini@gmail.com
IQAC / CIQA coordinator	Ram Naresh Tandon	07821-257002	6261151669	-	rntandon@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-08-1985

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Hemchand Yadav University Durg	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	04-02-2000	View Document
12B of UGC	04-02-2000	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Govt. Nagrik Kalyan Mahavidhyalaya Nandini Nagar (Ahiwara) Distt.Durg (C.G.) 490036	Rural	9.177	4088

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi	36	Higher Secondary	Hindi	480	449
UG	BA,English	36	Higher Secondary	English	480	2
UG	BA,Economics	36	Higher Secondary	English,Hindi	480	63
UG	BA,History	36	Higher Secondary	English,Hindi	480	18
UG	BA,Political Sc	36	Higher Secondary	English,Hindi	480	470
UG	BA,Sociology	36	Higher Secondary	English,Hindi	480	454
UG	BSc,Chemiswtry	36	Higher Secondary Science	English,Hindi	360	273
UG	BSc,Botany	36	Higher Secondary Science	English,Hindi	360	192
UG	BSc,Zoology	36	Higher Secondary Science	English,Hindi	360	192
UG	BSc,Physics	36	Higher Secondary Science	English,Hindi	360	81
UG	BSc,Maths	36	Higher Secondary Science	English,Hindi	360	81
UG	BCom,Ug	36	Higher Secondary	English,Hindi	360	329
PG	MCom,Pg	24	Graduate in commerce	English,Hindi	60	53

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				13
Recruited	0	0	0	0	0	0	0	0	9	2	0	11
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	11	4	0	15
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	0	0	4
M.Phil.	0	0	0	0	0	0	5	2	0	7
PG	0	0	0	0	0	0	9	2	0	11
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	349	1	0	0	350
	Female	738	0	0	0	738
	Others	0	0	0	0	0
PG	Male	16	0	0	0	16
	Female	37	0	0	0	37
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	73	95	80	83
	Female	156	145	121	120
	Others	0	0	0	0
ST	Male	8	13	1	11
	Female	18	25	29	23
	Others	0	0	0	0
OBC	Male	192	248	206	189
	Female	419	409	356	286
	Others	0	0	0	0
General	Male	24	25	31	26
	Female	51	48	50	19
	Others	0	0	0	0
Others	Male	13	11	2	10
	Female	13	11	1	16
	Others	0	0	0	0
Total		967	1030	877	783

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	• Multidisciplinary education is a unique educational approach that allows the students to learn & explore distinct subjects or curriculum from various disciplines. • Multidisciplinary approach is a method of curriculum integration that highlights the diverse perspectives that different disciplines can brings to illustrate a theme, Subject or issue.
2. Academic bank of credits (ABC):	Academic bank of credits system is not implement of our affiliating university.
3. Skill development:	Skill development Programme is promoting vocational education in our students. In future our college assured to conducts entrepreneurship development workshop among students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In our college encourages learning of national language Hindi by offering UG and PG classes in Hindi and also local language Chhattisgarhi is using for communication by student and teachers.
5. Focus on Outcome based education (OBE):	The learning outcomes -based curriculum framework is based on the Premise that every Student and graduate is unique. Each student or graduate has his/her own characteristics in terms of previous learning levels and experiences. Life experience learning styles and approaches to future carries related actions. In our college all department as well as NSS unit, women cell, are trying to enhance teamwork, communication skill, problem solving, scientific approach, moral and ethical awareness research related skills, lifelong learning act.
6. Distance education/online education:	Due to covid 19 pandemic our college Professor are using the digital plat forms (video lectures, Whatsapp group) for engaging classes. Our college situated in rural area so that in future our college establish to distance education study center of Pt. Sunder Lal Sharma open university Bilaspur.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
143	143	143	143	143

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	20	20	20	20

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1141	967	1030	887	783

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
430	430	430	430	400

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
348	202	315	28	25

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	13	13	14	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
30	30	30	30	30

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 23

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.87744	0.536070	0.593364	0.83298	0.72

4.3

Number of Computers

Response: 05

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Govt. Nagrik Kalyan Mahavidyalaya Nandini Nagar (Ahiwara) Distt.-Durg (C.G.) is affiliated from the Hemchand Yadav University Durg (C.G.) The College has offered Arts, Science & Commerce Course in UG & Commerce in PG level . The College has been Committed of the noble Cause of importing quality education of Several generation of learners and continues of do so the faculty analysis the needs of the students before the beginning of every year and plan the curriculum as prescribed by the University in Such a way that if includes activities and sub activities related to the prescribed syllabus. The affective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meeting with the principal, faculty and student committee meetings. The HOD of each department submit a workload statement at the beginning of every year based on which time table is prepared through a series of interactive activities like group discussions ,quizzes ,debates the students are given practical insight in to the curriculum they will help the students to develop their high order Cognitive skill such as problem solving evaluation and synthesis .

The following are the attempts of the College towards curriculum planning and development. Preparing as planned work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the University norms.

- Replenishing the library with books of changed syllabus .
- The minimum number of working days as stipulated by the University is deeply adhered to every year
- Continuous assessment through internal test is followed
- Periodic test are conducted in the effective delivery of the curriculum and assessment of the students. All the laboratories are upgraded every year as per the requirement of the curriculum College is committed to provide smart teaching classes to the students
- Internet based activities and assignments are given to both UG and PG students to make them have the latest knowledge in their respective subjects.
- Special coaching given to develop the personality of the students hove their soft skills to equip them to compact with other in the real life .
- Organizing interdisciplinary competitions and exhibitions. copies of the curriculum are made available to the students through the college website and hand book
- Feedback received from students,teacher and alumni.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

We Follow the Academic calander Provided by Hemchand yadav university durg C.G. due to constituent unit we try to Impart Quality education depending upon the syllabus of the Institution is set by the concerned University . To Improve and develop the Curriculum skill and Knowledge of the students the institution encourage the students to work and participated in various academic and curriculum activities. To complete with the technological demands of the modern era the college insists the faculty members to follow innovative pedagogy of tcaching method such as internet & e-notes apart from the traditional chalk & talk method . The Scheduled unit wise portion completions conduction of unit wise tests and internal test all are effective monitored and verified against the subject plans and work done registers of individuals staff member in last session 2016-17,2017-18,2018-19,2019-20 the institution set a examination programme and Inplemented programme properly .in current academic year 2020-21 the last year scheme has been again introduced (The schedule of institutional examination is uploaded of college website) Every enrolled students will have to appear in above mentioned exam. The test will be conducted as stipulated by the university norms . multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral & written. Students are encouraged to be creative in the presentation of their subjects to boost. Their self confidence. Each student is given individuals opportunity to practice the lab work so that he would be able to perform better in the final practical exam and in future endeavors . The college has increased the benefit to the students by adhering strictly to the academic calendar of University and vision and mission of the institution and improving the quality of the students by the continuous internal evaluation has been the central force behind it.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 20

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

04-08-2022 03:11:53

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The undergraduate and postgraduate programs within the college represents a rich diversity of students whose needs are shaped and addressed by the various programs that are imbibed in the curriculum. The institute makes maximum efforts to integrate the cross cutting issues our mahavidhyalya is a co-education institution boys and girls get equal opportunities to poster to develop their personality and skills and to lead a very peaceful and harmonious life in the college campus . The activities in the college are performed in groups irrespective of any gender , cost, colour and creed . The student are taken to camp, picnic, sports meet etc. In group without making any gender wise difference. There is a women cell which care for the wellbeing of the girls students tries to minimize the gender issues. To support this college has various cells such as anti-ragging cell, student counseling and career guidance cell, anti sexual harassment cell of with both the students as well as the senior faculty are members. The subject is supported by the practical exposure through these cells and ensues that the students hope their own self individually.

The NSS unit the college organizes meeting and debates which focus an environments and substainability and human values and inspire and motivate the students and the local people to pay serious attention to the protection of the environment. During Hariyar Chhattisgarh trees were planted in the college campus and out side .the college campus by the students, staff members and local people for environmental education the students are motivated to participate in programme related to the environmental studies is a compulsory paper for the students of first year as per the syllabus of the university. During curricular activities various competitions like Rangoli, debate poster making, essay writing, Nukkd natak etc. are organized concentrating on the theme of environment. This helps the students to understand the importance of environment of clean and green earth in their life . NSS unit organized a seven days camp in village area. In this camp both boys and girls are jointly participated. Various art and cultural programs were organized in evening session. Focus an diverse social issue e-g. clean village, human values protection of environment etc. In this camps villagers are actively participated and support this camp.

Gnkm nandini various programmes are arranged by the institute which contributes to sensitizing students to these cruss cutting issues.

1 Environment and sustainability –

College has been conducting various social events such as tree plantation, rallies, in nearby villages an energy conservation, save water rallies. The college NSS conducts various environmental activities.

2. Human values – A necessary part of the curriculum is to inculcate good human values among students our college always believes to make each students to be a good human being and good students learn not only respects to teachers, senior but also to respect themselves college has ensure tagging free environment. college has a handicap friendly campus.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.92

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	5	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 7.1

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 81

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: D. Feedback collected

File Description	Document
Upload any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 76.32

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1141	967	1030	887	783

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1260	1260	1260	1260	1260

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 92.81

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
405	448	446	375	299

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The student admitted in our college comes from weaker economic sections and communities of the society. About 95% of the admitted students are ST, SC, and OBC. They complete their study by taking scholarship from state and center governments. Nearly, 60% student get scholarships every year. The performance in the examination is good. The average result of the college is from 70% to 85% in undergraduate and 90% to 100% in post-graduate examinations. This becomes possible by proper caring of students. The college is very much aware about their overall growth.

Our college has a fair system of admission. The students are admitted in the institution as per Government norms. After the completion of admission process, the regular classes commence as per the academic calendar and college time table. After admissions college adopts a process to identify the slow and advance learners among students. They are identified on as per their responses in the Unit test and quarterly exams.

The teachers observe that whether the students are easily understanding the lesson or not. After the end of unit test and quarterly examination, the method of problem solving and getting higher marks are told to them.

Advanced learners are encouraged to refer other textbooks and reference book. The library provides them more than 2 books. Some students can get 5 books at a time from the library.

The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in Poster presentation, quiz competition, essay writing, debates, etc.

Slow learners:

Following activities are done by teachers for students:-

1. Give assignment.
2. Personal counselling.
3. Question paper solving.
4. Providing notes on topics.
5. Encouragement in NSS, Sports and academic activities.
6. Extra class.

Advance learners:

1. Black-board presentation on topic.
2. Guidance for competitive examination.
3. Carrier counselling.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 95:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college takes teaching as its primary duty and satisfactory learning by the students as its prime concern. Lectures are one of the effective ways to provide students with information, explain ideas that may be tested on. Effective lectures can faster student centric activities and encourage students to become motivated, participative, gain hand-on experience and polish their skills. All the teachers of the college at the beginning of each academic session prepare their teaching plans which state the month wise portion of the curriculum to be taught during the session and they give details about the syllabus to the students. Daily dairy maintained by the teachers of the college continuously monitors the academic activities of the college. The college takes several measures to help students to make fast development in their Syllabus and also improve their general academic knowledge and skills.

Regular evaluation of the students through unit test is the integral part of the teaching programme. Various extra curriculum activities like Science Practical ,Project work, Inter-department programme, College fest, Science exhibitions, Role play, Group discussions, Poster making ,Eassy writing ,Rangoli competition etc. are conducted to Sharpen the skills of the students. Model, chart, collage prepared by the students are displayed on the notice board or kept for the view of other Students at a noticeable spot in the campus. This will inspire and motivate other students to come up with their own ideas and creativity. Excursions are conducted to promote academic excellence of the Students and provide them psychological relaxation. Students are given task based responsibilities like organizing food fest or cultural fest or any function within the campus. This will inculcate leadership qualities, team spiritand build up confidence in them. Before the University annual / semester, examination guidance regarding preparation of the exam is given. The final term-end examination is conducted by the affiliating university at the college under the superintendence and invigilation of the college staff.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Use of ICT helps in teaching and learning. ICT helps teachers to interact with students. It helps in effectiveness of classroom. It is a tool for teaching and learning itself. It appears in many different forms

1. ICT enabled teaching methodologies are being used by some faculty members in classrooms.
2. Social media WhatsApp group are formed. In this group important study material is sent. Teachers also clarify doubtsof the students.
3. Information and notices of the college and University are provided though WhatsApp group.
4. Lecture video of some teachers are also available in YouTube and cgschool.in.
5. During pandemic some of the faculty members taught in the Durg division through on-line mode.
6. OHP project are being used by some faculties they also used slide projector in botany lab.
7. N-LIST is used by the teachers and students of the college.

File Description	Document
Upload any additional information	[View Document]

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 95:1

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document]
mentor/mentee ratio	[View Document]
Circulars pertaining to assigning mentors to mentees	[View Document]

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 44

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	
List of the faculty members authenticated by the Head of HEI	
Any additional information	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 39.19

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	5	6	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	
Any additional information	

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1.77

2.4.3.1 **Total experience of full-time teachers**

Response: 21.25

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	
Any additional information	

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal assessment for all Courses and subject is done as per university guidelines. There is a standard process for internal examination in the college. According to academic calendar a student has to appear unit test and internal examination.

The Schedule of the Unit test is decided at the beginning of the session. Dates for the tests are notified on the college notice board and announced by faculty in the respective classes at least a week in advance. A teacher have to take unit test which is in the form of written test. After checking answer sheets the marks of unit test are shown in the class room and each student can ask about its performance. They can observe their test copies. Some teachers analyze the solution and method of solving the paper in the class room. The concerning subject teacher keeps their record of all unit test. Guidelines for teachers and students for Internal assessments are prepared as per university guidelines, and made available to all faculty. The Internal examination committee display the schedule of internal Examination on notice board. College completely adopts University's examination procedure. In UG Programs annual examination Pattern is adopted.

The internal examination is arranged in the month of January / February. The 10% of the marks obtained in this examination is sent to the university internal examination portal. Its marks are not shown to students.

At PG level, college has semester system in which there is an Internal assessment of 20 marks which is comprised of written test and assignment topic presentations. In the last semester the project work is done every year. Transparency is maintained by teachers while assessing students.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The internal/external examinations related grievances are completely transparent, time bound and efficient because all the internal/ external examinations are conducted according to the guidelines of Hemchand Yadav University Durg.

The college has an effective system to address the grievances of the student for the internal assessment. Grievances of the students with regards to the internal exam is addressed by the subject teacher and HOD at the department level.

Before the annual examination common grievances of students are late application form filling, forget

password,nonrecipt of admit card of examinations or wrong entries in the same.In either case grienvances are communicated to university examination cell and the resolved at earliest college exam cell helps the student for the above grievances.

After result declaration of annual examination common grievances of students are correction in entries, retotalling, revaluation. The process is governed as per Hemchand Yadav university Durg ordinances. College Exam co-ordinator guides the students about the process. The process is also explained on the university website. For errors like the mark sheets indicating that the student was absent, the applicationis forwarded with attendance sheet to University for corrective action.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college website states the vision, mission and objectives of the college. Students and teachers are thoroughly updated about the programme and course outcomes though college's website. Each and every programme offered by the college is displayed on website and admission booklet.

Programme outcomes of Bachelor of Arts.

1. To understand linguistic skills and proficiency about the literature.
2. To understand society, social responsibility, social inequality,culture of India and humanities.
3. To understand our constitution, political system, national and international Political issues.
4. To understand our economic systems, theories and application-based knowledge on Indian economy.
5. To understand our historic civilization, culture, political and economical systems and also understand our national freedom movement.
6. To understand landmark historical events, political system, geographical and social aspect of regional, national and international level.
7. To sensitize students to gender equality.
8. Wider surroundings through lived experiences on various themes related to daily life for example plant, animal, food, water etc.

Programme outcomes of Bachelor of Commerce.

1. To understand the basic knowledge of commercial, economical and taxation laws.
2. To understand the basic knowledge in accounting, marketing, management and finance.
3. Augments the overall administrative abilities of the students.
4. To impart knowledge about commercial and managerial aspects of business along with social and ethical issues.
5. To give a working knowledge in respected of cost accounting, management accounting, financial accounting, auditing and taxation.
6. To understand the basic knowledge about Indian Financial system and recent development in finance.
7. To make them aware to various general and commercial law.

Programme outcomes of Bachelor of Science.

1. To develop a qualitative and quantitative approach.
2. To enhance their skills to be innovative.
3. To understand the concept of life science.
4. The practical experiments help them develop their vocational skill.
5. The knowledge of environmental sciences helps the student the anthropogenic climate change.
6. The skills of observation and drawing logical inferences from the scientific experiments.
7. To understand the basic concepts, fundamental principles, and the scientific theories related to various scientific phenomena and their relevancies in the day-to-day life.
8. Developed various communication skills such as reading listening, speaking etc.
9. Acquired the knowledge with facts and figures related to various subjects in science.

Programme outcomes of Master of commerce.

1. Augments the conceptual, applied and research skills of the students.
2. To understand the statically data and ideas in business and commerce.
3. The students able to know how to meet the managerial activities with in the organization.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of programme outcomes and course outcomes are evaluated by the institution. The college has designed the teaching, learning and assessment strategies for evaluation of the attainment of the programme outcomes and course outcomes.

1. Unit test per month is decided according to the syllabus.

2. Class room group discussions / Black-board presentation.
3. Internal examination according as affiliating university. The results are analyzed by the IQAC for better result in annual examination.
4. Performance in practical classes.
5. Project work for environmental studies.
6. Field/ project work for M.com. semester IV.
7. The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies.
8. Comprehensive student feedback in prescribed format.
9. Participation of students in exhibition conducted in college.
10. The department of sports observe the performance of the students in sports.
11. Annual exam results of University have been recorded by each department and analyze them.
12. For overall development of the students the college organizes different activities like Botanical rangoli, women's day, constitution day, Essay competition ,Inter department program, voter awareness day, AIDS awareness, Blood donation camp, Hindi – diwas, NSS Camp.
13. The principal and IQAC coordinator monitor the academic activities of every department.
14. Some professors give their specimen books for reading to students and encourage them.

File Description	Document
Upload any additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 81.42

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
346	199	246	138	126

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
348	202	315	226	180

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.49

File Description	Document
Upload database of all currently enrolled students (Data Template)	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 16.67

3.1.2.1 **Number of teachers recognized as research guides**

Response: 2

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	12	12	12

File Description	Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- The spacious class rooms are well established for conduction of classroom/internal group discussions and awareness programs that enable not only the students, but also the faculty for exchange of views and innovative ideas.

- The well set laboratories are the best centre for transfer of knowledge through practical.

- NSS functions with many activities that cultivate the spirit of social services.

- Students are encouraged to share the information about their respective or related subjects through newspaper and magazine cuttings, displayed on the display or notice boards.

- The different case in the textbooks and the reference books are identified and the students are given a specific time to study.

- The institution has created a herbal and medicinal garden to create an eco-system in the college campus students of all program, teachers and non - teaching staff have planted some medicinal & herbal plants in a selected area in the college campus.

- All planted plants are taken care of by students, teaching staff and non-teaching staff of the college.

File Description	Document
Upload any additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 4

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 02

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.53

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	04	0	0	02

File Description	Document
List of research papers by title, author, department, name and year of publication	<u>View Document</u>
Any additional information	<u>View Document</u>

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.83

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	04	03	03	01

File Description	Document
List books and chapters edited volumes/ books published	<u>View Document</u>
Any additional information	<u>View Document</u>

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- Our Extension activities in the neighbour-hood community in terms of impact and sensitizing students to social issues and holistic development during the last five years

- The college organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contributes to community and strengthen community participation. Organizing such events creates awareness about the society and student feels their social responsibility.
- NSS unit organizes programs such as Tree Plantation, Yoga, Swachh–Bharat, Cleanliness drive, Voter awareness [SVEEP] , AIDS awareness, talk and rallies, blood-group checking, anti-worm tablet distribution, general health checking etc.
- NSS has two flagship programs under this criteria. First is the 7-day camp in a selected village. Here the students learn mutual cooperation between them and between villagers. They learn to live in limited resources. Here they learn rural life.
- Women cell has organized rangoli, essay competition Women health and Hygiene awareness ,women's security and safety program etc.
- Under the SVEEP Program awareness activities like slogan writing, essay competition, poster and Rangoli competitions. Door to door campaign was conducted to make aware of using the right to vote .District Collectorate Durg has felicitated our college.
- All the significant dates Such as Environment day, yoga day, Teaches day. Hindi day etc. are celebrated periodically to familiarize students with the value for ancestors and traditions.
- The study of environmental study as a paper in the curriculum helps the. Students to gain the official knowledge on the concepts. That affects the society nowadays.
- On different occasions. Institute promotes faculties to organize and conduct different extension activities other institutes and in villages.
- For holistic development of the students, sport and games, cultural events are also organized.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 9

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	01	05	01

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 16.29

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	240	108	133	244

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<u>View Document</u>

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<u>View Document</u>

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Govt. Nagrik Kalyan Mahavidyalaya ,Nandini Nagar(Ahiwara) was Started in year 1985 by the help of Nandini Mines workers given one day salary to full fill the aspirations of the rural youth living around specially girls and underprivileged section of the Society. The institute tries to meet the requirement of each department/ administrative section in the form of infrastructure facilities available. The institute ensures adequate availability of physical infrastructure in the form of equipments, books, consumables, furniture, teaching aids etc. Financial resources in terms of grants from State Govt, Janbhagidari, etc. are utilized to upgrade and improve infrastructure facilities. Future requirement is identified and augmented from time to time. There are 9 class rooms & o1 seminar hall with sufficient seating capacity and proper electrification. Each class room has green board, 03 OHP (Over head projectors) are available in Different department of science and one Slide projector in Department of Botany .

New building of college has provided by Chhattisgarh Government in Banbarad, Ahiwara on 15th september 2021 new building of college has two floors.

In ground floor there are 15 rooms which includes 3 labs (Chemistry,Physics,Computer) , 6 classroom, Principal office, Administrative office, IQAC room, Exam control room, Girls common room, Separate washroom for girls and boys. Water cooler facilities is also provided at the right and left corner of the building. Stairs has been made at each side of building and ramp has been provided at the center.

In the 1st floor there are 2 labs(Botany, Zoology), Library, Seminar hall and 10 classrooms. Separate washroom for girls and boys at left and right corner of the floor.

Laboratories : 04 Undergraduate.

Computer labs : 01 lab with 05 computers. ·

There is one common staff room with basic facilities.

Administrative Section:

Total 03 rooms included principal office

Amenities – All basic amenities are available in the college viz. ·

Information Boards : 02 ·

R.O. supplemented drinking water points : 01

Girls Common Room with all basic facilities. : 01

Sanitary vending Machine   :   01

Sports facilities for both outdoor and indoor games, coaching facility for sports activities. ·

Seperate washrooms, for staff, boys and girls.

Library: Has a wide range of text books/reference books

Stage- For conduction of various extra-curricular activities.

NSS unit The college has two NSS wings:

    1. Boys   :   40 cadets
    2. Girls Wing   :   60 cadets
    3. Separate office for NSS :   01

The college library (equipped with N-List ID-7869)

The college library has 660 Reference books and 4371 text books in all subjects running in our college .

Computing equipment

The college has 05 computers and 05 monochrome printer including 02 all in one multifunctional printer

As per the state Govt. **SKY** (Sanchar KrantiYojana) scheme, all the final year students of the college will be provided with tablets in session 2016-17 no. of student is 178

As per the state Govt. **SKY** (Sanchar KrantiYojana) scheme, all the students of the college will be provided with Smart Phones during the

session 2018-19. No. of the student is 746

Health and Hygiene

    `.Fresh and pure water supply by 01 water cooler attached with Aqua-guard UV water
    `.Hygienic and clean washrooms. For boys , girls and staff separately

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institution has adequate facilities for sports, games (indoor, outdoor), 9 Station gym, yoga centre etc. and cultural activities response: The Students of the college has made giant strides in the field of sports. The College represents in the Inter college and University level. Department has indeed succeeded in perpetuating sports culture among the students of the college for whom the infrastructure and expertise are always made effectively available. The College with the help of government is striving to provide infrastructural facilities par excellence.

Indoor Games: Facilities available for Badminton(Open Court), Chess, Carrom,

Outdoor Games: The outdoor sports facilities includes a spacious play ground which accommodates Cricket with full and half mat and Net Practice. Students participating in different sports events at the Inter College level are provided track suit and sports kit. The following sports and games are offered by the College For Men and Women

   1 Athletics

   2. Badminton

   3. Chess

   4.Cricket

   5.Foot ball

   6.Khokho

   7. Kabaddi

1.**Extra curricular activities -** Sports, NSS, and Cultural activities

indoor and outdoor games are detailed below -

Indoor Game Facilities: Chess, Carrom , Badminton (Open Court). (Men and women)

Outdoor Game facilities - Kabaddi, Kho-kho, cricket, Throw and jump events, Track and field events. (Men and women)

College has a well established and functional NSS unit and SVEEP

Unit. These units act enthusiastically in social services and various community engaging practices in local area and nearby villages.

Plantation Programs The college is surrounded by forest hence the students are well aware of the

importance of environment protection. Extra efforts have been taken by the college to create environment consciousness amongst students. One major step in this regard is the extensive plantation programmes

organized by NSS unit of the college in the last four years. Plantation is encouraged by all departments to increase greenery and reduce carbon emission effects. The college unit of NSS regularly conduct plantation programmes

Cleanliness Drives

The college students actively participate in cleanliness programs organised by the college. Apart from the cleaning of the college premises, the cleanliness drives are organised in the village adopted by the college as well as in other rural and urban areas. During NSS camp also the cadets organize various programs to sensitize the people about cleanliness for their health and hygiene.

Cultural Activities

The college being in a Schedule Caste notified area, the cultural heritage of the college is deeply influenced by the local caste culture. The students of the college actively participate in cultural presentations of the college functions especially in NSS camps and annual prize distribution ceremony which are witnessed by a very large audience.

Infrastructural Facilities available for Sports and Cultural Activities

Sports Ground – Annual Sports : Throw,Jump, Race and team

events, Annual Day –Prize distribution and cultural events

Open Stage – 1 Event with small gatherings, Oath Ceremonies etc.

Covered Stage - Annual Day – Prize distribution and cultural events

Seminar Hall - Organisation of Seminar, curricular and co-curricular activities

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 4.35

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 485.06

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.0	2.76	4.58	9.38	0.09

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our college has a well maintained library that occupies largest Space in the College. At Present the college library has subscription of almost 1000 students of the college. The library has more than 7000 books on different subjects. This books pretains to variety of Subjects

and area such as reference books text books, competitive exams books and so on . Moreover these books are arranged in different almirah with Cataloguing on allotted Spaces. The library has an moto to availability of diversity Of literature to the Students. of the college.

Library also has sitting arrangement Of around 30 Students at a time. Moreover the library also has allotted Space for reading of Newspaper and book issuing. The library has been made student friendly and provides for made Congenial environment for reading and Studying of the books by the students. Further thew library apart from students has been visited by teaching staff for reference books and preparation of their lectures for the student.

Apart from this the college library updates the students through newspaper , books and current affair, magazines. Moreover the books for preparation of competitive examination like UPSC, Combined

Graduate Level etc.

The automation Process of the College library is Under process

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.08

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
.12	.14	2.62	1.81	.71

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for

online access) during the latest completed academic year

Response: 0.35

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college campus got Wi-Fi connectivity since 2015-16 free internet Wi-Fi provided for staff member .

 The college has applied for up gradation of internet speed the process is in progress

College is committed to provide smart teaching classes to the students

All the computer systems are internet enabled.

Items	Details	Date	Remark
No. of Computers	02	2007	
No. of Computers with LCD Monitor	02	2011	
	01	2020	
No. Of Printer	01	2007	
		2011	
	02	2018	1 All in One 1 Only Printer
	01	2019	
All in One	01	2020	
Internet	4 Mbps	2011	

LAN		2011
Router	01	2016
Modem	01	2011
Wi-Fi Modem	01	2016

In our college there are four OHP in different are departments in Phys, chemistry, Zoology Botany

In previous teacher Used Chalk and talk method In this methed most time of the period used for draw in diagram the time is too short. We use OHP printedflimUtilise our time in draw diagram. It is easy to explain the topic to and help us Complete syllabus.

We prepare Lecture with the help of computer. In Computer we search Subject réleted topics and download the topics to print pvcflim (Transparent). Sometimes we give assignment to students to prepare PVC flim.

In our college we started SMS facitity for students as a best practice. When we start this facility we got many difficulties because students don't have smart phone. Our college is situated in rural areas most of parents are used in keypad phone. In sancharkrantiyojana C.G. govt. will distributed anroid phone in U.G.level students in sep.2018 . We create faculty wise whatsapp group and aware to students to join this group to get easily information from college .

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 228:1

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 31.07

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.15270	0.19050	0.78926	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document]
Audited statements of accounts	[View Document]

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response

        To monitor the quality of the policies and procedures of the institution the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below .

1.Academic - Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Hemchand Yadav University Durg with regards of the selection. The students need to fill in online application form in the durg University portal. The student will be counselled with regards to the subject of their choice. The online application will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the University norms. Once admission accepted by the college the same will be uploaded online to the college website .

2. Infrastructure –

  There are 02 tube-well in the college pdremises that ensures the fulfilment of demand of water supply . A separate water supply from Ahiwara Nagar palika parishad rain water Harvesting system has been installed to maintain ground water level. To in ensure 24 hours safe drinking water availability. Water purifier system and water cooler have been installed .

 CCTV cameras have been installed at different important places of the college incuding corridors of each floor with the control panel in principal's office.

College campus has a small and well maintained botanical garden with variety of medicinal and non-medicinal plants.

Fire Extinguishers are installed in the college building at different places that are checked and refilled according to fixed schedule.

Annual physical stock verification of different labs,sports,NSS is performed at the end of the year by the staff members from other departments and reports are submitted to the principal.

The students as well as the teaching community is free to use all the facilities available within the campus . The sports facilities can be used by the students with a written request submitted to the spots in-charge teacher .These facilities can be utilized by the students only with the permission during their free periods or after the college hours

3. The library :-

College library follows curtain protocols in the usages of books. The entry register is kept for both staff and student at the entrance of the library . Anybody who entrers the library must enter in the register to use the facilities in the library . At the beginning of the first year each student will be issued library cards after collecting their details . New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every session all the students must return the books to the library like wise the teachers are allowed to take any number of books after entering in the teachers register . They also must return the books after they finish reading. Whoever is leaving the institution be it a student or a faculty must get a no due certificate from the librarian or the library in charge

4. The Lab Facilities

Lab facilities are open to all the students for academic purpose . The students must enter their names in the log book before entering the lab mentioning the time . The students are divided into batches so that the components can be given equally for the students use . The students mention about lab manual and record the experiments and programs they do within the lab . They must maintain a record book throughout the year which shall be taken into account at the time of practical examination. The lab facilities are upgraded every year by the help of C.G. Govt. Fund

File Description	Document
Upload any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 59.17

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
813	669	567	486	357

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

04-08-2022 03:11:54

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 4.14

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	200	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.26

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	1	5	0

File Description	Document
Upload any additional information	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 61.21

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 213

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations

during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 82.67

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	2	5	1

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	05	02	15	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student council activities

The student council of the college is constituted as per the guideline issued by the university state government either by election or by nomination on merit basis. The aims and objectives of the student council are as under.

- To promote and reinforce the democratic values and principles amongst the students and to education the about their duties and rights in democracy.
- To emerge with value oriented leadership qualities and to inculcate a spirit of discipline and also to foster the spirit of brotherhood .
- To promote respect for human rights and dignity for the individuals and to eliminate ragging.
- To promote intellectual, social and cultural activities in the campus.
- To encourage participation in literary , cultural , artistic , innovative and sports activities, to bring out their leadership and creative talents.
- To promote scientific temper and awareness on subjects of national and international importance .
- To extend social service through mutual cooperation with the purpose view to shaping a generation dedicate towards social, economic, political issues of the society .
- To nurture a congenial atmosphere of learning and teaching for the development of the institution with the ultimate aim to build a knowledge society .
- To maintain discipline and cleanliness in the institution .
- To bring forward the grievances of the students to the notice of the authorities .
- To create a link between administration and students.

The student council along with the college family strive hard to stick to the above mentioned aims and objectives of the student council . The student council actively participate in all college activities including Sports ,NSS, Cultural, awareness programs, SVEEP programs, social gathering , plantation programs, cleanliness drives etc.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	1

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an alumni association named GNKMOSA. Which stands for Govt. Nagrik kalyan Mahavidyalya Nandini Nagar Old students Association . The association had been running Unregistered till 2018.The alumni as been now registered . The registration No.is 122202148478 . The alumni of the college are very prominent people in the society in coming from the fields of politics, real estate , IT, Educational department and govt. offices as well . Many of the alumni help the students through the placement cell as they are well positioned in the corporate world and Govt. offices . The committee members and the alumni association are always in touch with the old students of the college . The old students take active part along with the advisory committee in shapping the future of the students. So far three meetings of the association ware organized during last three years. Registration facility through the college website for which format is designed and uploaded in the college website. The alumni community always keeps in touch with the college and is a close and well knit body that always has the growth of the organization as its major concern.

File Description	Document
Upload any additional information	[View Document](#)

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5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Institution is in the rural area. It was established by the BSP Nandini mines Management to address the education and development need of this backward region. The vision of starting this college is to provide higher education to rural area student at a very affordable cost of the college.

Vision-

To provide multiple learning environment with holistic system of education for the successful life of young generation.

Mission-

- To provide quality education to all students irrespective of caste, creed, religion and socio economic status to uplift the society as a whole.
- To empower the students especially to the underprivileged section of society through quality education at affordable cost.
- To build the students (Specially underprivileged once) in academics and extra curricular activities aiming to the overall development of students.
- To collate humanistic and social valance in the students to motivate them towards community services.
- To develop value of self respect, hard work and discipline in the students.

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee called janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, antiragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

The IQAC defines the quality benchmark parameters for enhancing the overall ambience of the college. An active interface between the student council and the staff help the authorities and laying out the facilities to be set up. The faculty bestows quality education in keeping in line with the mission and vision of the

Institution, which is globally applicable and locally relevant.

The entire system of functioning institution is carried out in a transparent manner through system of check and balance and inputs that is received through feedback mechanism functional at the various levels. The institution believes in delegating responsibility not only to the faculty and staff member but in certain cases also delegate responsibility to the students. From this year some responsibilities have been given to the alumni. As the alumni association has now become vibrant and functional.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The governing body authorizes the Principal to take administrative decision and implement the plan and programmers. The Principal intern constitutes the college academic council which works in tandem with IQAC to carry out the plans to implement the course curriculum and extracurricular and extension activities.

The institution is administered and managed by the Principal, through various committees. These committees function according to the rules and regulation of the state government guide lines. The decision of the committee is forwarded to the Principal for endorsement, execution and issue of orders.

Admission Committees are formed in every academic session by the Principal in consultation with the heads of departments. A decentralized and participative process is followed throughout as there is clear division in areas of work.

At the graduate level, separate committees are formed for B.Sc. (Biology group), BSc (Mathematics group), BCom and BA.

At the Post-graduate M.Com. level, each discipline has its own separate departmental Committee for conducting admission.

Structure of the committees: Senior faculty members are coordinators and five/six faculty members and a few technical staff are members.

The Preliminary stage: Rules and regulations, eligibility criteria, subject combinations, reservation policy of government, scholarships, relaxation of fees, important documents to be attached, the process for admission, the important dates for admission are published on the web site.

The Process:

Course wise admission centres are formed for collection of admission forms.

From sessions 2017-18 the admission forms were invited online.

 After the last date for submission of admission forms is over, the forms are scrutinized, attached documents verified and a list of eligible candidates on the basis of merit and reservation policy is prepared.

 The lists of selected candidates are sent for approval to the Principal. After approval of the Principal, the lists are displayed on the institution's notice board. The first list for admission is declared, along with cutoffs and last date for paying fees.

 After a proper verification of original documents, the committee signs and forwards the forms for the payment of fees. An Undertaking about following the rules of the college and not getting involved in ragging or any indiscipline is also collected, signed by both the candidate and parent.

The fee committee informs the admission committee about seats filled. Vacant seats are the filled by consecutive displays of the second and third lists and the same admission process. The few seats that remain vacant are filled on a date declared for open counselling.

 The last date for completing the admission process is issued by the Govt. of Chhattisgarh. It is strictly adhered to.

The Final stage :

The admitted students are issued an Admit Cardconfirming their admission to a specific program. The Time Table and date of commencement of classes is displayed on the notice board.

 The Principal and various Committee entrusted responsibilities to the committees, and from time to time, follow-up was taken for smooth conduct of all activities. The faculty and non-teaching staff's responsibilities were delegated as per their interest, capacity, and experience.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The vision and mission of the college focus on providing quality education to students. In order to provide in clusive and quality education. The college has developed strategic plan for various activities which are to be implemented successfully before 2018-19.

- Academic and co curricular activities for the holistic development of the students many academic activities like literary competition, department activities to be planned along with co curricular activities .

- Extra intraocular activities – sports activities, cultural competition including intra college and inter college activities planned every academic year.
- student support & progression – In order to help and support students develop employability skills, a host of activities to be planned which includes gibing coaching for competitive exams counsel student to join PG classes, carries guidance placement activities etc.
- Strengthening Learning Resources – College plans to improve learning resources by updating library and other support systems buying more books starting book banks improving teaching by digital method and focus on e-recourses etc.
- College having internet browsing centre with wi-fi and printer for benefit of both students and faculty members.
- College encourage faculty to take up long and short term courses, refresher courses, orientation programs ,paper presentation,incentives for outstanding performance of faculties.
- Improvement of infrastructure – New college building constdracted by the state government .   ,
- Doubling the student intake and create facilities according to the enhanced student strength

Providing access to higher education is taken as the important objective of the college together with achieving equity. During the past five years college has introduced One courses in PG college has been sacusing on achieving equity in the enrolment about 70% of the students of the college are drawn for under privileged and backward communities .During the latest academic year out of student students belongs to SC & ST and belongs OBC categories. Thus there is a renewed focus on access and equity by the college

File Description	Document
Upload any additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

6.2.2

The Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher-Authority. As an example, the college is run by the following rule and guidelines:

1.Order received by the Affiliated university

 2.Order received by the Department of Higher education, Chhattisgarh Government

3.Order received by the UGC.

4.The order received by MHRD, GOI.

Some of the committees are listed below:

1. Admission committee
2. Student Union committee
3. Discipline committee
4. Anti-ragging committee
5. Library committee
6. NSS and environment maintenance committee
7. UGC committee
8. Purchase committee
9. Internal examination committee
10. IQAC committee
11. Women cell
12. SC/ST cell
13. OBC cell
14. Minority cell
15. Internal complaints committee
16. Cashbook committee
17. Result Analysis committee
18. Cultural and literacy committee
19. Sports committee
20. Physical verification committee
21. Any other committee at the time of program, etc.

The institute is having an active Staff Council and Internal Quality Assurance Cell (IQAC). The Institute's organizational chart shows the Hierarchy (uploaded in Additional Information).

The IQAC Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It enables College to strengthen excellence in curricular, co-curricular and extra-curricular activities. They administer teaching programs and ensure practical implementation of annual calendar of the Affiliating University   . Encourage the use of ICT in the teaching and learning process, for the improvement in teaching and organize suitable training programs for the students and staff of the college. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college .

SERVICE RULES : The service rules for teachers and non-teaching staff are as per UGC and the State Government. Recruitment of teachers in departments is made through Chhattisgarh Public Services Commission. Recruitment of non-teaching staff is done by the State Government. The JBS employees are appointed for a fixed time-period of each session. Their payments are decided by the Local-Janbhagidari committee. There is no service rule for them.

GRIEVANCE REDRESSAL : A Grievance Redressal Committee is formed to look into the complaints from the aggrieved. (Students, Teaching Staff, and Non-teaching staff) Suggestion/ Complaint Box's are at the appropriate strategic locations of the college for students and staff to lodge their complaints/ suggestions. Only those Grievance is solicited which has the name of the complainant otherwise Grievances without bearing any name of its complainant is not solicited and is rejected. The grievance Box is opened every month-end and all the grievance (if any) are collected and assorted and forwarded to the grievance committee.

Promotion: Teachers are promoted as per UGC regulations through DPC.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Institute undoubtedly considers that the teaching and non-teaching staff plays key role in the growth of the institution. The welfare facilities and services provided at the workplace become vital for continuous improvement in the work environment. The Facilities also motivates the employees to give their best. In also improves the overall morale of the employees.

The College has effective welfare measures for teaching and non- teaching staff both.

Welfare measures for Teaching Staff :

- Rule of NPS benefits- for provident fund.
- Rule of GIS benefits – for group insurance.
- Family Benefit scheme.
- Medical leave, maternity leave, study leave, duty leave, earn leave and special leave for eligible members.
- Casual leave , optional leave ,festival leave, Summer, winter and other gazette holidays. are granted as per academic calendar.
- Rule of medical reimbursement, as per government law.
- Free internet and wi-fi facility all employees in the college
- Combined tea-club with teaching staff.

- Text- books, reference-books, GK-books, magazines, and novels to maintain reading habits in teachers.
- Attending facility of refresher course, orientation course, seminar, workshop, conference, etc.
- Salary is timely credited to bank account of employees.
- All the non-doctoral teaching faculties are encouraged to get enrolled for Ph.D. program.
- Staffs are encouraged for higher progression.
- CCTV camera to ensure safety and security.
- Fire extinguisher.

Welfare measures for Non-Teaching Staff:

- Rule of NPS benefits- for provident fund.
- Rule of GIS benefits – for group insurance.
- Family Benefit scheme.
- Medical leave, maternity leave, study leave, duty leave, earn leave and special leave for eligible members.
- Casual leave , optional leave ,festival leave, Summer, winter and other gazette holidays. are granted as per academic calendar.
- Rule of medical reimbursement, as per government law.
- Free internet and wi-fi facility all employees in the college
- Combined tea-club with teaching staff.
- Free books, GK-books, magazines and novels to increase reading habits in non-teaching staff.
- Uniform to class-IV employee
- Festival advance.
- RO Water facility.
- CCTV camera to ensure safety and security.
- Fire extinguisher.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document]

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document]

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 5

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

File Description	Document
IQAC report summary	[View Document]
Details of teachers attending professional development programmes during the last five years	[View Document]

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

There are two types of Performance based evaluation. The first is called "PBAS [Performance Based Appraisal System]" and the second is called "Annual Confidential-Report". The PBAS provides a feedback of the faculty member. It helps them in understanding the changing needs of students. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. This system encourages them to make excellent performance in teaching and learning. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government. The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities of total 125 marks. Category-II includes "Co-curricular, extra- curricular and professional development related activities of total 50 marks. Category-III includes "Research and academic contribution" having no boundary of marks. Category-IV includes "Summary of the API" to be filled by the teaching faculty. Another type of evaluation is called the "Annual Confidential-Report"of the employee. It Is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to higher authority of the Higher Education Department of Chattisgarh Government.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The institution conducts internal as well external financial audit on regular basis. Internal financial audit is done on yearly basis by the Internal Financial Committee comprising of experienced Professors, Office Staff and Principal
- The Accountant of the Office daily checks the Receipts and Payments and also records the Receipts & Payments in the Account Ledger.
- Audit of UGC and nongovernment financial accounts like self – finance and Janbhagidari account is carried out by hiring a Chartered accountant. Janbhagidari samiti funds are audited
- The external financial audit is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In every institute, the availability of funds is very essential for any type of developmental work. It is also true that the mobility of funds is also important. If the mobility of funds is in the right direction the institution grows fast. All the expenditure is done in the name Principal. However the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every year in the beginning of the session, or whenever needed.

- The major sources of College funding / receipts for last five years are Students' Tuition Fees.
- The Collected fund is utilized to purchase equipments, chemicals, furniture, books for library, salaries of Workers under the Janbhagidari scheme, maintenance and construction work, if any.
- Equipments are purchased according to need. The HoDs give proposal to purchase the item. After receiving fund, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal. Bills are audited by the Chartered Accountant, at the end of every FY.
- There are some items for which the MLA fund and Paarshad fund is obtained. College purchase suitable item under SOP.
- Furniture has been Provided through the MLA fund and Paarshad fund

The main aim of construction of LOCAL JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector. On the other hand, the Local JBS committee decide how much fees from all students to be collected per year, except the governments pre approved fees. The fund is mainly spent for the salary of Workers under the Janbhagidari scheme. This fund is also audited by the Chartered Accountant every year

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college assures its quality through IQAC. The IQAC came into existence on date 17.12.2013. The aim of constitution of IQAC is to monitor the academic development through IQAC. The functioning aim of the IQAC is to develop a system for 3C, i.e., conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. After the establishment of IQAC committee in the college, it decided to accriate the college by NAAC accreditation. It has a standard guideline provided by the UGC. The IQAC committee decided to go for NAAC accreditation first cycle.

- IQAC plays major role related to quality improvement amongst staff and students
- Feedback analysis is received from the students
- Important information's of college and university are displayed in the notice board and website of the college. https://www.gnkmahiwara.com/category/notice/b-com-all-students
- Transparency in admission process .
- LED lights are used for energy saving in the college campus .
- Analyze the result of unite test internal examination and annual examination of each department .
- The IQAC collect the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity, innovative assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The internal quality assurance cell (IQAC) established on date-17/12/2013 in the college. Since then its

focus on improvement of quality is being done by various methods. For this the institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. Here is some example of it:

(a) Academic review in beginning of the session- There are 3 main meeting of academics is organized in a session. First-at the beginning of the session, second-before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets. At the beginning of the new session, a new time-table is prepared, the academic calendar of the university and college is discussed, and other committees for the college activities are constituted. Also, a discussion by HoD's on Result analysis is done in front of the Principal. Before annual examination, the instructions to invigilators, superintendent, workers and examination committee members are given by the examination center superintendent.

- IQAC prepares a tabulated result analysis. In the formal meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.
- Filling the post of Janbhagidari committee : The two cleaning staff are appointed by Janbhagidari committee.
- Use of ICT in teaching and learning: The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students. The educational use of social-media has also been utilized to establish communication with the students and peers.
- Over Head Projector(OHP): Some departments use OHP for teaching and they try to complete the syllabus.
- The college has provided subscription of N-List services. Which is collection of online resources like books,journals,periodical & e-notes . This service is open to all students & faculties.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

(A) Safety and Security: - The college campus is secured with fencing and at the entrance of the college a security guard has been appointed who allows the entry of the students only after the presentation of ID *card* to ensure the safety and security of the students. (The helpline numbers are prominently displayed in important places of the campus.)

There are 16 CCTV Cameras and fire extinguishers installed in the college . That provide tight security vigilance .

(B) Counseling: - With a view to make the college campus gender friendly and as per the directive of the UGC the college has constituted the following cells:-

1. Women cell
2. Grievance redresses cell

These Committees comprises of 2 professor. These Committees cells are committed to ensure gender equality in the college. The Girls students can report their grievance against any form of discrimination.

Sexual harassment redresses cell, the cell serves the needs and concern of the women Faculty, Students and staff.

(C) Girls Common Room: - Girls Common Room Facility is available for the girls students. The girls student can take lunch there. They may rest, relax and refresh there.The students are sensitized with gender equality of women safety issues with great care and responsibility. We are proud to have increasing number of female enrolments year on year basis. To maintain the trend college also provides case specific support for female students. sanitary pad vending machine is also available in the college .

Apart from these committees, anti Ragging Committee is also constituted in the college which deals with the case of ragging, if any in the college. The committee also ensure that no girl/boy student is harassed in the name of ragging. The commitment of the college to gender equity is also visible in the equal opportunities given to both girl and boy students in all the literary, cultural and sports activities organized in the college. It is mandatory to give representation to a women representative in any one of the post of the students council.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non degradable waste (Within 500 words)

Solid waste management: -

- The College has dustbins in all corridors and important areas of the college.
- The students are sensitized to maintain clean campus by properly maintaining the waste.
- The dustbins are given in charge of different class IV employees of the college
- The dustbins are provided by Municipal Corporation of Ahiwara.
- Liquid waste is minimized by appropriation of use of water.
- The water from the washing place is diverted to the plants in the garden.
- Electronic waste, Batteries/ Cell are regularly serviced and once they are beyond their working life are appropriately disposed.

The College is committed to ensure environment sustainability and take steps to the proper management and disposal of waste on the campus. The disposal of wastes are managed with the aim to reduce reuse and recycle on the campus. The college is determining to reduce the impact of waste on environment by managing its waste in an efficient and sustainable manner.

The solid wastes like plastics, card board, cartoon container, packing materials of all kinds, glass rags, rubber material, foils, wrappings, tetra packs are collected in the dust bin provided in the various corners of the campus these waste materials are then transferred to the Municipal.

Liquid Waste Management:-

The College insists on minimal wastage of water. The water from the washing place is diverted to the plants in the garden. The wet food wastes are disposed off through the Waste management agency of the municipality.

File Description	Document
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

by institution in various functions are as follows:

- Academic activities are continuously monitored by the IQAC and head department. The time table

prepared by the time table committee is displayed on the notice board of the college. The same is communicated to all the department too for the information of the staff, The examination cells prepares the schedule of the internal assessment and annual examination.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Govt. Nagrik Kalyan Mahavidhyalya nNandini Nagar organises activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) are integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

The college fosters community responsibility by organising blood donation camps. In camp, around 100 volunteers donate blood. Collection desks are set-up in college and collected items are distributed amongst the people from marginalised background.

- To promote a sustainable environment, Swachch Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution campaigns are implemented regularly.
- Govt.Nagrik Kalyan College Nandini Nagar organises a seminar on "Intellectual Property Rights" to create awareness about copyright, plagiarism, patenting, trademark, and several other related aspects to cultivate professional ethics.

Democratic values

- The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually.
- Constitution Day is celebrated every year in the college
- Voter's Day and Voter's Awareness Programmes are organised in the college to create awareness of youth towards their constitutional rights and duties. Routine drives are organised to facilitate issuance of voter ID for students.

- To enhance our democracy some ideas are also done for Example, the voter awareness program i.e. SVEEP is organized by the College. Rally, oath, competition etc. are organized. Every student are

motivated to take part in voting. Teacher and staff members are allotted duty as Master Trainer to train the election officer, they are also engaged in local conduction of local election like gram Panchayat, Nagar Panchayat, Nagar Nigam and legislative and parliamentary elections.

Citizens' rights

- Legal rights awareness programmes are organised to spread awareness among students of their constitutional rights.

The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Respons:

The College in its 35 years of Journey of existence has committed to commemorate the integrity patriotism and inculcate sense of brotherhood among the students and community. Apart from this the National festivals like Independence Day, Republic Day and Gandhi Jayanti is also celebrated with grand fervor.

Independence Day is celebrated in a grand way on 15th august every year, with the hosting of the National flag by the principal of the college followed by national Anthem. The NSS volunteers also participate in the function in their uniform. The college building is decorated with lights one day before and the whole campus is also decorated on both Independence Day and the Republic Day.

Republic Day is celebrated on 26th January to commemorate the adoption of Constitution the National flag is hosted by the principal followed by national Anthem. All the student participates in the activities organized on that day. The NSS Volunteers also exhibit their presence in their uniform.

To commemorate Gandhi Jayanti, Lectures are organized to show case Gandhi's life and struggle for independence and remember the legacy of Mahatma Gandhi.

Swami Vivekanand's Jayanti is celebrated to commemorate the Birth Anniversary of Swami Vivekanand on 12 January every year lectures by eminent personalities are organized to remember the contribution of swami Vivekananda for our country

Teacher's Day is celebrated every on 5th September to commemorate the Birth Anniversary of Late Shri Sarwapalli Radhakrishnan. The Students organize programme to express their regards towards their teachers. The philosophy and teaching of Shri Radhakrishnan is disussed by teachers.

Mahatma Gandhi's Death Anniversary on 30th January is remembered as a martyrs Day. Two-minute silence is observed as a token of respect for the Father of the nation.

Netaji Subhash Chandra Bose 121st Brith Anniversary on January 23rd is celebrated to remember his contribution to the struggle for independence.

Bhimrao Ambedkar Jayaanti is celebrated on 14th April to pay tribute to the great social feformet who campaigned against social discrimination of Davits. His contribution to nation as the chief architect of Indian Constitution was also discussed.

Sardar Vallabhai Patel Jayanti is observed on 31 st OCt as Rashtriya Ekta Diwas (National Unity Day) to pay tribute to the great leader who played a major role in the freedom. All the staff and students take pledge to uphold national unity

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICES 01

There are many best practices of the college leading to quality sustenance and enhancement same of them are unlisted as under:-

1. SMS facilities
2. Teacher's participation in faculty development, evaluation, Examination reforms.
3. Health awareness
4. Clean and environment friendly campus.
5. Celebration of important days
6. NSS
7. Gender sensitization programme
8. Student well magazine & animal issue of the college
9. women empowerment
10. Manuscript Magazine

Out of these two best practices of the college highlighted are as under

1. Title of the practice -   Women empowerment

Objective - To empower girls with physical and emotional strength

                To create awareness among the girls about their civic rights

                To develop self esteem and self confidence in girls

The Context

"There is no chance for welfare of the world unless the condition of the women is improved"Swami Vivekananda believing of swami Vivekananda words the college to women empowerment. The women cell of the college organized activities like self defense techniques lecture science and health & hygiene .

The Practice
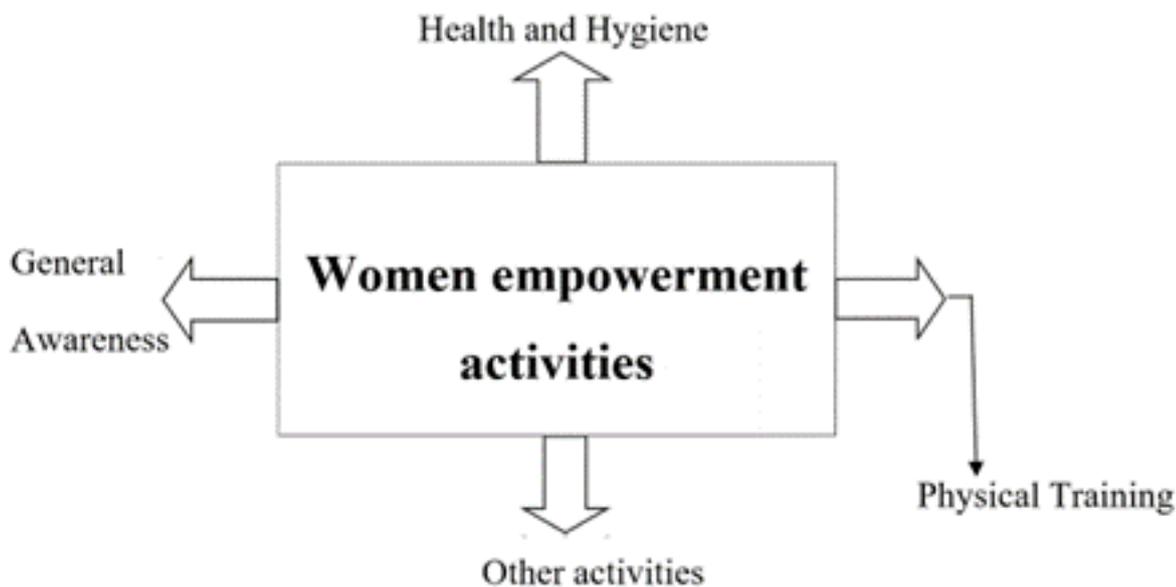
Govt. Nagrik Kalyan Mahavidyalaya, Nandni Nagar Ahiwara women cell committee and department of zoology Organized a lecture in topic "Health & Hygiene among girls" Member of girls student were education to retain & Maintain Health & Hygiene and defense also gives the knowledge about civic rights to the girls student.

EVIDENCE OF SUCCESS

The activities have a possible effect on the student especially girls programme on legal awareness, physical training self defense etc. help in developing personal, social and professional skills needed by girls.

PROBLEMS –

In same activities there is limitation on the intake of student.

RESOURCES REQUIRED

Motivating students to participate in all these activities in huge number.

BEST PRACTICES 02

Tiles of the Practices – Introduction of SMS system

Objective - To fridge the communication gap between faculty, Student, Parents' and the institutions.

The Context - To maintain a strong relationship with the facility, staff, students and parents.

The Practices - Introduction of SMS system is used to stay in context with faculty and helps the students to get quality services. It is the fastest and most effective communication tool. This is likely one of the fast and instant and divisibility high response rate. Today each and every person carries their mobile phone all the time.

If means you can reach them through SMS anytime, this best practice has helped to build a relationship with student, Parents, and teachers, the following ways our college has benefitted from SMS messaging service.

1. Staff contact - SMS has also helped this institution to stay in contact with faculty & staff, It has helped to let them know about important upcoming dates and events, It Has also helped to maintain stormy relationship with staff which helps students to get quality services.
2. Exam Reminders - It has proved to be blessing in disguise during examination to remind students about exam dates, location and time, It has also been a great way to inform student about last minute changes in exam time table or location.

SMS is location in an emergency. Text messaging in an emergency can save life, If has also helped in notifying parents, faculty & Students immediately of cancellation or closure of college.

1. Parent Teacher Meeting - Parent generally live a busy life and there is a possibility that they will forget about PTA Meeting or important college dates, with the help of Text messaging parents connective timely gentle remainders.

Evidence of Success - Parents are kept abreast about the important events that are taking place in the college. This best Practice is paperless and instant. The success of this best practice was the testimony when parents attended the PTA meeting in large numbers for the very fast time. Parents are also relieved when information pertaining to commencement of exam and declaration to communicate regarding the same. It has also helped to maintain a strong relationship with staff which helps students to get quality services. It has been a boon to attract and retain student and parents. It has helped to get all the parties informed at right time and has ultimately made the educational environment more efficient and productive.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Teaching and Learning is one of the college established 1st August 1985

As enumerated in the vision of the college, the college aims to prepare the underprivileged students from

rural areas to meet the challenges of education, work and life. The college also ensures a vibrant educational environment where the students will recognize and achieve their fullest potential so that they can make the best contribution to the society. The college also thrusts on providing education through active student-teacher participation.

Teaching and Learning is a continuous process which is a major thrust area on which the college. Functions with the beginning of the academic session, preparations are made in advance for the smooth conduction of teaching and learning process. The Academic Calendar released by the Department of Higher Education, Government of Chhattisgarh is followed in to. The BOS meetings are held in the entire department before the session begins. The curriculum is revised/prepared based on the recommendations of the subject experts and stake holders. The curriculum approach is discussed among the faculty members of department concerned and its implementation is discussed.

Time Table Committee prepares the Time Table for the whole programmes and the schedule of classes are planned. After the completion of Admission process, teaching begins with the regular conduction of classes. The teachers follow the teaching plan prepared as per the portions allotted to them. Along with teaching, the teachers prescribe reference and text books to the students. The students are motivated to lend books from Central Library also.

The Principal and the teaching staff ensure that the classes are held regularly. The students are encouraged to come up with their difficulties and their problems are sorted out timely. The students are given assignments, home work to revise the portion covered in the class. Apart from teaching in the class, the students of science faculty have regular practical classes in laboratory. The students are strictly instructed to be present in the practical classes. The students get clearer understanding of the topics taken up in the class through practical practice.

There are 1 smart class rooms where the students are taught through over head projector (HOP). Apartfrom all this, guest lectures are organized in every department for the benefit of the students of UnderGraduate students.

The teaching learning process is also supplemented with library visit. Referring books in the college library is also a part of the learning. The College has a well-equipped library with more than 5000 books in various subjects. The students refer to books from the library and if necessary, the teachers also help them with their personal books or issuing books in their name. The students are provided question papers of the previous years for reference. Tutorial classes are also a major initiative of the college to motivate the slow learners. Based on the demand or requirement, the teachers also take tutorial classes for the benefit of such students.

The Examination Cell coordinates with all the Departments in the planning, preparation and conduction of the examination. All the examination, Annual and Semester are held as per schedulehemchand Yadav university durg. The continuous teaching and learning is evident in the results performance in the year end examination. The average pass percentage of all the programmes has also increased in the last five years.

Apart from the academic activities, the students are counselled by the teachers for competitive examination and career options available. The teachers of the college engaged in preparing the students, for competitive examination. The lectures were organized in all the main subjects keeping in view the pattern of the competitive examination. Efforts were undertaken by the teachers to prepare them for General Studies. The Another major initiative in the process of teaching and learning, it is necessary to stress on the aspect that

majority students of the college belong to the reserved category and rural unprivileged class. Being a government college, such students are eligible for all privileges given to the students of reserved category. They receive scholarship from government, books under Book Bank scheme and admission to the hostels in the city meant for SC/ST students. Apart from these privileges, being the students of the college, they have ample opportunity to gain knowledge. The teachers of the college help those who cannot afford to continue their studies, by paying their tuition/admission fees so that they can continue their education. Thus it can be stated that the college has been concentrating mainly on the teaching and learning process.

File Description	Document
Link for any other relevant information	View Document

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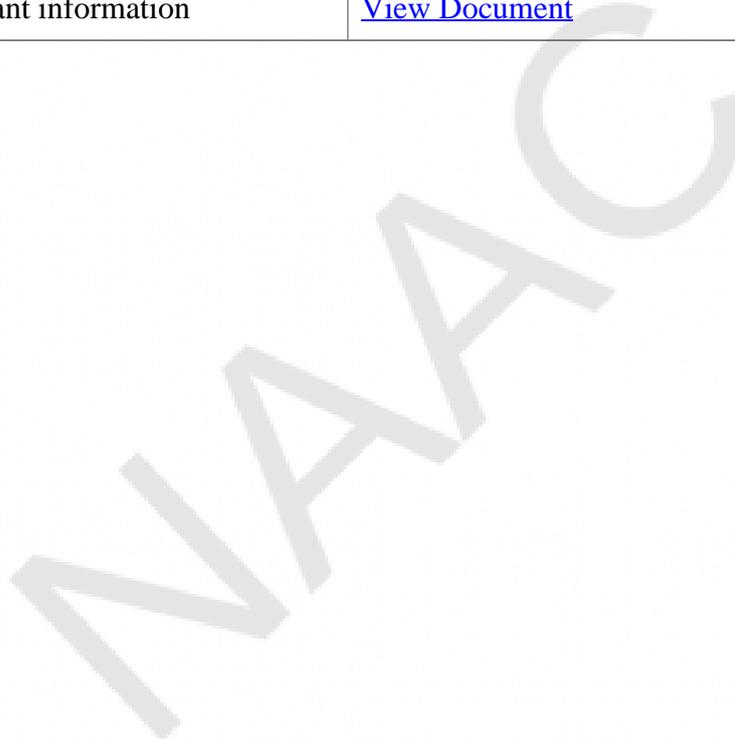
5. CONCLUSION

Additional Information :

The Government Nagrik Kalyan Mahavidyalaya Nandini Nagar was established as Nagrik Kalyan Mahavidyalaya Nandini Nagar on 1 August 1985 affiliated from pt. Ravishankar University Raipur with faculty of art and commerce. In 1989 the college got affiliation of science faculty. The college was run by the trust "Nagrik Kalyan Mahavidyalaya nays" in the T.A. building of Bhilai steel plane Nandini mines. The college got UGC recognition under 2(f) 12(B) in the year 2000. The College has got a development grant from UGC in IX, X, XI planes for books, equipment's, and network resources. After utilization of development Grant College has got clearance Certificate from UGC regional office Bhopal. The college has got a salary grant from Government of Chhattisgarh in December 2005 and college was taken over by Government of Chhattisgarh on 30 Sep. 2013. The college shifted on new building provided by C.G. Government on 15 Sep. 2021. At present the college has well developed infrastructure.

Concluding Remarks :

The Government Nagrik kalyan Mahavidyalya Nandini Nagar is the oldest and most reputed institution of the Nagar Panchayat Ahiwara. The College offers UG programme B.A. , B.Com. , B.Sc. and PG. Programme M.Com affiliated from Hemchand Yadav University Durg .The College is situated in SC populated rural area. The students comes from SC/ST/ OBC categories with majority of girl's student. All the teaching and non-teaching staff are regular.

4 Professors are Ph.D. holders and 02 are NET qualified. 02 professors are research Supervisor registered from Hemchand Yadav University Durg. The college has well equipped laboratories, playground, sports goods, water cooler. girls common room, separate washrooms for girls and boys and ramp for PwD. Our NSS unit organizes different activities like cycle Rally, AIDS day, voter awareness day, Blood donation and health Check-up camp. Also celebrate national days and other important day. The results of our college is good. Thus our college play an important role in higher education in this region.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 4 Answer after DVV Verification: 20 Remark : DVV has made the changes as per EP- 1.2
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 21 Answer after DVV Verification: 4 Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per shared reports by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.3	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
346	199	246	138	126

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

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348	202	315	28	25